

RESOLUTION NO. 2026 - 2

A RESOLUTION ADOPTING REIMBURSEMENT RATES PAYABLE TO  
OFFICERS AND EMPLOYEES FOR TRAVEL RELATED EXPENSES

WHEREAS, from time to time, County officers and employees are required to travel for County business; and

WHEREAS, it is necessary to reimburse such officers and employees at set rates;

NOW, THEREFORE, BE IT RESOLVED that the following reimbursement rates shall apply as of January 1, 2026:

MILEAGE

When using a personal vehicle, an officer or employee shall be reimbursed for actual mileage when first and last odometer readings are provided or for mileage from map documentation by shortest travel route at 72.5 cents per mile.

MEALS

To be eligible for the meal allowance, an officer or employee must be in a travel status for more than three (3) continuous hours outside of his or her defined service area. A maximum of one (1) meal may be reimbursed per normal work shift unless travel commenced more than one (1) hour before or terminated more than one (1) hour after the normal work shift. Meals included in event registration fees shall not be reimbursed. No receipts are required for reimbursement.

In-State Meal Rates:

Breakfast: \$ 13.00  
Lunch: \$ 15.00  
Dinner: \$ 22.00

General Services Administration Meal rates:

Breakfast: \$16.00  
Lunch: \$19.00  
Dinner: \$28.00

DATED this 5<sup>th</sup> day of January, 2026.

BOARD OF COMMISSIONERS:

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PAUL MCKENNA

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CRAIG IVERSON

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SIG PUGRUD

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