

RESOLUTION NO. 2025-9

**A RESOLUTION ESTABLISHING PETROLEUM COUNTY'S
POLICY FOR OFFICE HOURS DURING EXTREME WEATHER**

WHEREAS, Montana Code Annotated § 7-4-102 authorizes the governing body of a local government to set office hours by passing a resolution after a public hearing; and

WHEREAS, the Board of County Commissioners is the governing body for Petroleum County, and

WHEREAS, on February 24, 2025, following a public hearing, the Board of Commissioners approved Resolution 2025-7 establishing public office hours from 9 a.m. to 4 p.m. each business day; and

WHEREAS, the Board of County Commissioners recognizes that, in cases of extreme weather, County offices may not be able to safely operate during these hours; and

WHEREAS, the Board of County Commissioners has met with Petroleum County employees and determined that it is in the interest of the County to authorize department heads with approval of the Commission chair to delay or shorten office hours during extreme weather conditions, and

WHEREAS, a public hearing was held on March 10, 2025,

NOW, THEREFORE, BE IT RESOLVED that Petroleum County's policy for office hours during extreme weather is as follows:

When extreme weather conditions occur and it is unsafe for a County office to operate from 9 a.m. to 4 p.m., a department head may seek approval from the chair of the Board of County Commissioners to alter business hours. When business hours will be altered, notice shall be provided on Petroleum County's Facebook page.

BE IT FURTHER RESOLVED that that this Resolution shall be added to the Petroleum County Personnel Policy Handbook.

PASSED AND APPROVED this  day of March, 2025.

BOARD OF COMMISSIONERS:

Paul M^{ckenna}
PAUL MCKENNA

Sig PUGRUD
SIG PUGRUD

Craig IVERSON
CRAIG IVERSON



ATTEST:

Jess Hoge
JESS HOGE, Clerk & Recorder