

## PETROLEUM COUNTY COMMISSIONERS

Mid-Month Meeting Minutes

August 21, 2023

Petroleum County Courthouse  
302 E. Main – Winnett, Montana

### Commissioner's Present:

Chairman: Sigrid Pugrud  
Commissioner: Craig Iverson  
Commissioner: Paul McKenna

### Staff Present:

Clerk: Jess Hoge, Kris Rowton Deputy  
Treasurer & Interim County Manager: Pam Bevis  
Road Crew Ray Rowton  
Sheriff/DES Bill Cassell

### Guest: Phyllis Arthur

- Meeting called to order at 9:00 a.m. with the reciting of the Pledge of Allegiance.
- Paul made a motion to approve the agenda with corrections. Craig second it, motion passed.
- Craig made a motion to approve the commissioner meeting minutes of August 7, 2023, August 8, 2023, and August 9, 2023. Paul 2<sup>nd</sup> it, motion passed.

**Correspondence:** none.

**Public Comment:** Phyllis Arthur notified the Commissioners that Donna Rowton has chosen to step down from the Library Board and has recommended Kathleen Johnson to fill her vacancy. Commissioners agreed to accept Kathleen Johnson onto the Library Board.

### **Road Department- Ray Rowton**

- Ray reports that Hanser's used approximately 760-800 yards of gravel. Soil Farm is not completed.
- Both gravel trailers are currently broke down, one is waiting for new air bags and the other has a valve leak.
- A/C is fixed in the Volvo and works well.
- Culverts are in at North Steel, Ray plans to pick them of this week.
- The shop garage door is framed in and new door should be installed this week.
- Jeremy Springer started working August 16, 2023.
- Hannah Rowton is still mowing roads.
- 4- Corner pit permitting is completed.

**Sheriff/DES – Bill Cassell**

- Bill Cassell updates on future sheriff coverage.

**County Manager – Pam Bevis**

- Discussion about Mill Levy Resolution
- Reviewed revenue and expenditure budget reports
- Commissioners accept Shauna’s resignation letter

**Treasurer’s Report – Pam Bevis**

- Pam gave updated financials for fiscal year end.

**Clerk’s Report – Jess Hoge**

- Payroll and claims were signed.
- Next regular meeting scheduled for Tuesday, September 2023, at 9:00 am.
- Proposed Change of Local Government Ballots will be mailed out August 23, 2023. The close of election will be September 12, 2023.
- Jess reported on Clerk & Recorder Conventions in Chico Hot Springs.

**Flatwillow Bridge-Robie Culver – Zoom – Robie Culver, Greg Benjamin, and Justin Lundvall**

- Review RFP Submissions and score  
Commissions chose TCA Groups as the best fit for Flatwillow Bridge project.

Meeting adjourned at 2:45 p.m.

Signed: \_\_\_\_\_

Attest: \_\_\_\_\_

