

PETROLEUM COUNTY COMMISSIONERS

Mid-Month Meeting Minutes
November 20th, 2023
Petroleum County Courthouse
302 E. Main – Winnett, Montana

Commissioner's Present:

Chairman: Sigrid Pugrud
Commissioner: Craig Iverson
Commissioner: Paul McKenna

Staff Present:

Clerk: Jess Hoge
Treasurer: Pam Bevis
Road Crew: Ray Rowton
Sheriff/DES: Bill Cassell

Guest: Bonnie Shaw, Diana Brady, Bonnie Shaw, and Laura Kiehl

- Meeting called to order at 9:00 a.m. with the reciting of the Pledge of Allegiance.
- Paul made a motion to approve the agenda with additions of accepting resignation letters for Dawn DuBeau & Connie Fortner. Craig second it, motion passed.

Correspondence: Donation Payment in Lieu of Taxes (PILT) from Petroleum County Community Center

Public Comment: Bonnie Shaw was in to talk about getting some loads of gravel dumped down the hill to their house. She stated that they are currently havening to leave a pickup at the top of the hill and ride a four-wheeler up the hill. Browning's are willing to donate the gravel but need a loader and dump trailer. She stated that her children are missing school because they can't get up the hills when its muddy. Commissioners have added it to the list of projects to get done but no designated time for completion was made.

Road Department- Ray Rowton

- Ray reports that they've got all 130 loads of reject hauled from Whisonant's pit. They dumped loads from Solf's to Kiehl's instead of stockpiling. They will also haul some out on Jitney earlier.
- Bonnie Shaw questioned why Jermery stopped blading the road at the top of the hill above their house, Ray stated that it was a misunderstanding between him and Jeremy. Jermey will blade to the bottom of the hill.
- John Niebur was putting in the culvert on Jitney Rd today 11/20/23.
- The Hoge pit must have a Free Use Application filled out and returned to BLM as that pit has federal minerals in it.

Sheriff/DES – Bill Cassell

- Bill reports that insulation was installed at the EMT building. The project is not complete, and we are waiting on more materials.
- Bill reports that he is going to be helping Garfield County with some DES questions they have, he may have to go to Jordan a day or two.
- The soil farm permit was awarded.
- Bill reports that he is attending virtual FEMA meeting Wednesday and Thursdays. He discussed with them the Hailee Coulee site and needing to purchase more concrete sheets like we've used before.

Commissioners Report

- Paul moved to adopt Resolution 2023-29 Adopting the Updated Petroleum County Personnel Policy Handbook, Craig seconded it. Motion carried.
- Planning Board presented the Commissioners with updated Land Use Policy and Growth Policy. Paul moved to adopt Growth Policy and Land Use Policy as presented by the board, Craig seconded it. Motion carried. Commissioners asked in the future when making updates to enter the updates as addendums and not delete what is currently in the policies so others can see the changes in the past.

Treasurer's Report – Pam Bevis

- Pam gave updated financials and pledged securities.
- Pam reported that Dawn DuBeau, Deputy Treasurer turned in a resignation letter that would go into effect immediately. Paul motioned to approve the resignation letter; Craig seconded it. Motion carried.

Clerk's Report – Jess Hoge

- Payroll and claims were signed.
- Next meeting is scheduled for November 20th at 9:00am.
- Timecards were presented for review.

Flatwillow Bridge- Greg , Justin and Robie by Zoom

- Creek banks are shaped.
- Prepped for piles.
- Piles should be delivered today 11/20/23.
- Beam removal went well.
- Amy is going to be sending over the first payment request.
- Commissioners talked to Greg about getting two pits permitted. Tim Brownings and Allen Hill, Bill will contact Nick to start the process.

Courthouse Rejuvenation Project – Brad by Zoom, Robie by Zoom and Laura Nowlin by Zoom, Laura Kiehl was present.

- Brad has not heard from Shane about cost estimate, and for signed contract back from him.

- Discussion about the Tetra Tech cost estimate for new roof and possible grant funding.
- Robie is in the process of getting current invoices submitted for reimbursement.

Meeting adjourned at 2:45 p.m.

Signed: Erin Ryan

Attest: Krista Rowton
Deputy

