

RESOLUTION NO. 2024-5

**A RESOLUTION ADOPTING THE UPDATED PETROLEUM COUNTY
PERSONNEL POLICY HANDBOOK**

WHEREAS, Petroleum County has a Personnel Policy Handbook that serves as a general reference to assist employees in understanding County policies and benefits, and

WHEREAS, Petroleum County adopted a charter form of government as of October 1, 2023, and

WHEREAS, the change in form of government necessitated updating the Personnel Policy Handbook; and

WHEREAS, the Board of County Commissioners has reviewed the proposed updated Personnel Policy Handbook and finds it to be a thorough and comprehensive guide to County policies and benefits,

NOW, THEREFORE, BE IT RESOLVED that the updated Petroleum County Personnel Policy Handbook, a true and correct copy of which is attached hereto, is hereby adopted in full; and

BE IT FURTHER RESOLVED that a copy of the Handbook shall be available to each Petroleum County employee within each department or at the Clerks Office.

DATED this 8th day of January 2024.

Sig Pugrud
SIG PUGRUD, CHAIR

ATTEST:

Paul McKenna
PAUL MCKENNA, MEMBER

Krista Rowton Deputy
JESS HOGE,
CLERK AND RECORDER

Craig Iverson
CRAIG IVERSON, MEMBER

